



School Parent, Guardian, and Family Engagement Policy 2023-2024

Central Piedmont Early College

Directions: The Every Student Succeeds Act (ESEA) requires each Title I school to develop a written parent and family engagement policy. Use the outline below to ensure your school’s policy includes all of the required components.

I. Parent and Family Engagement Policy

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The parent Involvement Policy for Central Piedmont Early College is to invite participation from all stakeholders to increase student achievement and parent involvement. We conducted a parent information meeting in September. All parents were invited via ConnectEd, ParentSquare and weekly newsletter messaging.

II. Annual Information Meeting

The annual information meeting will take place on Monday, October 9, 2023 during our regularly scheduled school improvement team meeting. At this meeting, parents will be informed of Title I Part A and what it means to our school community

III. Flexible meeting times

Central Piedmont Early College will hold SIT meetings in the evenings to allow parents to attend. All meetings will be held via Microsoft Teams to provide flexibility for parents who would not otherwise be able to attend.

IV. Title I Part A Planning

We will hold multiple opportunities for parent involvement throughout the year. Opportunities for involvement are shared via our PTSO and weekly newsletters. When possible we will provide families with a meal to encourage them to attend.

Review and timeline will be determined by the SIP process. Items needing stakeholder/ parent review will be shared in a timely fashion to allow for comprehensive review and an opportunity to make revision suggestions.

V. Parent Information and Opportunities

We will share timely information with parents and families by way of ConnectEd and ParentSquare messaging. Additionally, for some programs, students will receive printed information to share with their families in addition to the ConnectEd and ParentSquare messages.

School performance profiles will be available through our school's website. We will provide information for PowerSchool and Canvas monitoring to all families to ensure families have regular access to their child's performance. This information is also available upon request. We will hold regularly scheduled monthly meetings for our School Improvement Team which has parents as members. At these meetings we will discuss issues, concerns, programming and initiatives related to the school. Our staff communicates regularly and often with parents. Parent calls and messages are responded to within 24 hours by the relevant staff members. Staff members participate in parent conferences initiated either by the school or at the request of the parent. Parent volunteers are welcomed into the school. We will use the school's social media platforms to additionally communicate with school stakeholders. We will work with the CMS Parent and Family Engagement office for additional support in the development of processes to reach and involve parents.

VI. School-Family Compact

The School-Parent- Student compact has been sent home to all families. Additionally, the compact is posted for reference on our school's website. In addition to the compact the CPEC Memorandum of Understanding was shared with all families.

VII. Building Parent and Family Engagement Capacity

We have a variety of means of communicating our expectations, goals, and requirements with students and families. Teachers have syllabi posted on their canvas pages and communicate regularly with parents regarding achievement. We will leverage our community partnerships to provide additional opportunities to engage parents in the school community. We will hold open houses and Achieve Nights. We use ParentSquare which will allow parents to receive messages in their chosen language. We will also translate documents sent home and use the Telephonic Interpretation Services to communicate with families.

VIII. English Learners and Disabled Parents and Families

Though our ML population is small, we ensure all families are included by using the interpretation services provided by CMS. This includes the Telephonic Interpretation service, use of live interpreters for in-person programming, and messaging that is delivered in the family's preferred language.

IX. Parent/Family Requests

CPEC is open to receive all parent/ family requests. Requests will be reviewed by the appropriate parties (including but not limited to school leadership, teachers, and the school leadership team) and responded to in a timely manner.

X. Annual Evaluation

We will evaluate our Parent and Family Engagement policies throughout the year and make the necessary updates to our policy for the upcoming year at the end of the year.

- A. Discuss timeline and plan for involving parents and families in an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of the schools.

XI. Other Parent and Family Engagement Practices (School may include the following).

- A. Describe how your school addresses the following, **only** if practices are part of your schoolwide plan.
 - 1. Involve parents/families in the development of training for teachers, principals and

other educators

2. Provide necessary literacy training - CMSGo! has been provided to all students and parents are encouraged to support students with completing weekly sessions to improve student reading levels.
3. Pay reasonable and necessary expenses associated with local parent and family engagement activities, including transportation and child care cost
4. Train parents and families to enhance the engagement of other parents
5. Arrange school meetings at a variety of times or conduct in-home conferences for those unable to attend in school activities
6. Adopt and implement model approaches to improving parent and family engagement